



ICAR-National Bureau of Agriculturally Important Microorganisms

Indian Council of Agricultural Research

Kusmaur, Maunath Bhanjan 275103

Phone : 0547- 2530159 Fax: 0547-2530383

Email : nbaimicar@gmail.com, Website : www.nbaim.org.in



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To.
M/s

Sealed quotation are invited for Annual Maintenance Contract of (1) Split ACs (2) Window ACs (3) Deep freezers-20°C (4) Refrigerators, (5) Water cooler and (6) Air cooler and Rate Contract for Spare Parts of the above machines from reputed contractors/vendors at NBAIM Mau. The firm have to submit their rates in prescribed format as Annexure 'A' following the terms conditions below:-

Terms and Conditions:-

1. The period of Annual Maintenance Contract and Rate Contract for Spare Parts shall be for One year from the date of award of the contract.
2. The firms/companies/contractors should be registered with appropriate Govt. bodies and should have experience of working in this area. They shall have to use genuine parts of the original companies/IS marked parts for repairs and/or replacement. They must deposit the old parts, which are replaced in the store section.
3. Director NBAIM reserves the right to terminate contract at any point of time during the tenure of contract, if the services are not found satisfactory or if the contractor dishonors the contract. The decision of the Director in this regard shall be final and binding upon the contractor.
4. Any financial loss caused due to damage of any part during installation/repair by the contractor would be deducted from the Performance security/Bills.
5. The contractor should depute qualified and experienced manpower (mechanic) for repair and maintenance with their contact numbers on every occasion so that any complaint related to the maintenance of the machines can be attended and repaired at the earliest. Calls should be attended promptly and within a reasonable time on all days, including Sundays and Holidays. In case of system dead, complaint call shall be attended after office hours also. In case the complaint of maintenance/repair of the ACs are not attended within two days, penalty may be imposed on the contractor as per the discretion of the Director, NBAIM. All the ACs and other machines coming under AMC and RC will be kept functional all time and in case of becoming out of order for more than 15 days in any occasion, penalty shall be imposed.
6. No AC or any part thereof shall be taken out by the mechanic to the workshop without the written permission of the Director, NBAIM. The work is to be carried out in the premises of the NBAIM and wherever necessary, permission will be provided to take machines outside the campus, which after maintenance, will be kept, in place within 15 days. No extra charge will be paid for such work.
7. As Earnest Money Deposit (EMD), a DD/Banker's Cheque of Rs. 10,000/- (Rs Ten Thousands only) in favour of "**Director, ICAR Unit NBAIM, Mau payable at SBI, Mau Nath Bhanjan, Branch code (01671)**" has to be enclosed along with the quotation/tender. No quotation shall be considered without the earnest money deposit (EMD). Tender not accompanied with the requisite earnest money will be rejected outrightly without assigning any reasons/entertaining any correspondence. The earnest money of unsuccessful tenderers' will be refunded without accrual of any interest on finalization of the tender.
8. Payment for AMC charges will be made on quarterly basis on submission of the bill duly supported by user certificate to the effect that machine has been serviced and working in good condition.
9. A performance security of the Rs. 25,000/- (Rs Twenty five thousands only) will required to be submitted by the successful bidder in the form of DD/Pay Order/Bankers' cheque in favour of **Director, ICAR Unit NBAIM, Mau payable at SBI, Mau Nath Bhanjan, Branch code (01671)** along with the acceptance of Contract which would be valid up to the contract period irrespective of its registration status etc. The performance security deposit will be forfeited, if any deviation by the contractor is found from the instructions given by the Bureau for the work. After expiring of the contract, the same will be returned after deduction of dues, if any, without any interest.
10. If the work of the contractor is found unsatisfactory or if the contractor dishonours the contract, the job will be entrusted to any other firm/part at the risk expenses of the defaulting contractor.
11. No increase in amount of AMC or Rate Contract of Spare Parts shall be permissible during the full period of AMC. No any other charges will be payable like transportation, fare etc. for providing the services.
13. The quotation shall be sealed in an envelope addressed to the DIRECTOR, NBAIM, Mau Nath Bhanjan 275103 UP and it should also have "Tender enquiry Reference" and the words "**DO NOT OPEN BEFORE 11:00AM ON 15.09.2015** (The time and date of opening of the tenders)". This envelope should then be put inside another envelope, which will also be duly sealed.
14. In case of any dispute, the decision of Director NBAIM will be final and binding on the contractor.

This is issued with the approval of Director, NBAIM.

(D.P. Singh)
Administrative Officer

A: Annual Maintenance Contract (AMC) of ACs, refrigerators, Deep Freezers, water cooler & air coolers

Sr.No	PARTICULARS	Per Machine Annual Maintenance Charge (Rs.)* (AMC charges include a minimum of 3 (three) on-site services of the machines and attending the machines on-complaint call during the year of AMC)
1.	Window AC 1.5 Ton	
2.	Window AC 2.0 Ton	
3.	Split AC 1.5 Ton	
4.	Split AC 2.0 Tons	
5.	Tower AC	
6.	Refrigerator	
7.	Deep freezers-20°C	
8.	Water Cooler	
9.	Air Cooler	

*The Machines can be seen in any working days from 9.30 AM to 5.00 PM at NBAIM, Mau.

B: Rate Contract (RC) of the Spare Parts of ACs, refrigerators, Freezers, water cooler & air coolers

Sr. No.	Rates for the spare parts of the machines	UNIT RATE (Rs.) (Inclusive of all the charges including transportation & installation etc.)
1	Split AC	
	Blower	
	Motor	
	Swing Motor	
	Sensor	
	Anti ice	
	Out door	
	Motor fan motor	
	Blade	
	Fan	
	Compressor 1.5 Ton	
	Compressor 2.0 Ton	
	Stock capacitor	
	Fan condenser	
	Run Capacitor	
	Gas charge -filter	
	Gas charging	
	Blower capacitor	
	P.C.B.	
	Remote	
	Water pipe	
	Fitting charge	
2	Window AC	

	Compressor 1.5 Ton	
	Compressor 2.0 Ton	
	Motor	
	Fan	
	Blower	
	Fan Blade	
	Selector sheet	
	Gas charging filter	
	Gas charging	
	Gas charging	
	Thermo stat	
	Swing Motor	
	Flapper	
	Running capacitor	
	P.C.B	
	Relay set	

3	Three face AC (Tower AC)	
	Compressor 3.0 Ton	
	Compressor 4.0 Ton	
	P.C.B	
	Contacto	
	Condenser motor	
	Fan blade	
	Remote	
	Gas charging filter	
	Gas charging	
	Fan condenser	
	Blower motor	
	Blower	
	Fan Motor	
4	Deep freezers (-20°C)	
	Compressor	
	Thermostat	
	Side indicator	
	Gas charging filter	
	Gas charging	
	Two switch	
	Condenser motor	
	Condenser	
	Fan blade	
5	Water cooler	
	Compressor	
	Condenser motor	
	Fan blade	
	Motor	
	Gas charging filter	
	B. C. Cooler	
	Compressor Thermostat	
	Rod	
	Filter	
	Condenser	

	Fan blade	
	Condenser motor	
	Gas charging	
	Tap	
6	Fridge	
	Compressor	
	E -operator	
	Condenser	
	Relay	
	Overload	
	Thermostat	
	Gas charging	
	Trimmer	
	Servicing charge	
7	Cooler (Air)	
	Fan Motor	
	Tulloo water Pump	
	Plastic pipe	
	Condenser	
	Switch wire	
	Khas grass (ghaas replacement)	

1. Name of Firm

**2. Authorized Signatory with Seal
Date:**

Details of the Firm

Name of the Firm : -----

Registered/Postal Address : -----

1.	Phone number/Mobile number	
2.	E-mail Address	
3.	PAN No.	
4.	VAT/TIN no., if applicable	
5.	Bank Details : Bank Name Branch Address Account no. Type of account (Current/Savings)	

Signature with seal