



भा.कृ.अनु.प.- राष्ट्रीय कृषि उपयोगी सूक्ष्मजीव ब्यूरो



ICAR-NATIONAL BUREAU OF AGRICULTURALLY IMPORTANT MICROORGANISMS

पोस्ट व ग्राम - कुशमौर, मऊ (उ.प्र.) २७५१०३

Village & PO : Kushmaur, Mau 275103 (UP)

Tel : (0547) 2530080, FAX : (0547) 2530381, E-Mail: nbaimicar@gmail.com, (Web): www.nbaim.org.in

F.N: 07/Store/2016-17

Date:27.04.2016

INVITATION OF TENDER FOR ANNUAL RATE CONTRACT FOR HIRING OF VEHICLES AT ICAR-NBAIM, Mau.

Dear Sir,

On behalf of Secretary, ICAR, the Director, ICAR-NBAIM invites sealed Tenders for "ANNUAL RATE CONTRACT FOR HIRING OF VEHICLES AT ICAR-NBAIM, Mau" from registered firms having sufficient number of vehicles and experience in the field. The firms/contractors should be authorized Transport Agency.

The last date for submission of Tender is **23.05.2016 till 11:00AM**. The envelopes containing the bid should be superscribed as "Annual Rate Contract for hiring of Vehicles at ICAR-NBAIM, Mau" and should be addressed to Director, ICAR-NBAIM, Kushmaur, Mau Nath Bhanjan, 275103, U.P. Quotation received after the due date will not be considered.

The Tenders will be opened on **23.05.2016 at 11:30AM** in presence of authorized representatives, if any, who may wish to present at the time of opening of the Tenders.

The general terms and conditions of the contract are given below:

- 1. Tender fee of Rs 500/(Rupees Five hundred only) in form of demand draft in favor of 'ICAR UNIT-NBAIM' payable at Mau must be submitted with the quotation.**

The quotation without Tender fee will not be entertained.

- 2. It will be the liberty of the firm/contractor to be present or to authorize a representative to be present at the opening of the tender on due date, if they wish, which may please be mentioned in the tender documents. Please also state the name & address of your permanent representative, if any.**

4. The tenderer is being permitted to tender the consideration of the stipulations of his part that after submitting his tender, he will not resign from his offer or modify the terms and conditions thereof. If **the tenderer fail to observe and comply with the forgoing stipulations, the amount of Ernest Money will be forfeited.**
5. In case of partnership firms, where no authority has been given to any partner to execute the contract/agreement concerning the business of the partnership, the tender and all other related documents must be **signed by every partner of the firm.** A person signing the tender form or other documents forming part of the contract on behalf of another shall be deemed to warrant that he has of signing had no authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the Council/Institute shall without prejudice to other civil and criminal remedies, cancel the contract and hold the signatory liable for all costs and damages. Each page of the tender and annexure, if any, should be signed by the tenderer(s).
6. In case any dispute arising in respect of the said tender, the dispute will be solved through arbitration and the tenders will have to go by the decision of the arbitrator. The arbitrator will be appointed by the Director General, ICAR further the tenderers will have to submit an undertaking to the effect that they shall agree to the settlement of disputes through such arbitration and they bind their selves/themselves to get by the decision of the arbitrator.
7. The rate contract will be valid for one year from the date of issue of work order and no hike in the rate will be permissible.
8. Mileage and time will be counted from ICAR-NBAIM, Mau campus or to ICAR-NBAIM, Mau.
9. Toll tax, parking charges etc. will be paid by the Institute on submission of receipt along with the bill.
10. Vehicles provided on hire to the Institute should be commercial vehicles.
11. Payment will be made on monthly basis by crossed cheque / electronic transfer to the firm's bank account on getting bill along with duty slips certified by the Officer of this office who has used the vehicles.
12. Vehicles should be provided at short notice. Cleanliness of vehicles and its conditions should be excellent. The vehicles on requisition should be in time.
13. The vehicle shall be properly insured and should carry necessary fitness certificate from concerned authority including pollution certificate.
14. Vehicle shall be made available on all days including Saturdays, Sundays, Holidays & late night also as may be required.
15. The agency shall bear all costs on account of fuel, oil, spares, comprehensive insurance, repair and maintenance etc. of the vehicles.

16. The service provider in whose favour the tender is accepted has to deposit Security money for an amount to Rs.10000/(Ten thousand only) for a year in the form of DD in favour of **ICAR UNIT-NBAIM** which is refundable after satisfactorily completion of the contract period.
17. Penalty etc. imposed by the traffic police/department will not be paid by this office.
18. The applicable taxes will be deducted from your bills.
19. If the agency fails to provide the vehicle(s) so requisitioned, in time after receiving the message, the Institute reserves the rights to cancel the above mentioned contract at any time without assigning any reasons.
20. Incomplete quotation/quotation received late and those not compliance with the terms and conditions, will be rejected.
21. Bill submitted by the Agency should accompany the DUTY SLIP depicting out meter/in meter; total run in kms. and out time/in time; total duty period in hours duly signed by the indenting/availing offer.
22. The Director, ICAR-NBAIM, reserves the right to accept/reject any or all quotations received without assigning any reasons whatsoever.
23. **The following documents must be enclosed along with the duly filled in tender form so as to consider it eligible for the contract:**
 - a) Copy of firms registration/agency PAN Number
 - b) If providing vehicles to other Govt. Dept., enclose copy of the order
 - c) Copy of Certificate of service tax, if any, issued by the Govt.
 - d) Commercial license of the vehicle.
24. All Disputes will be subject to Mau jurisdiction. The contract will govern by the laws of India for the time being in force.

Sd/-

Administrative Officer

Details of the Agency

- 1. Name and address of the Transport Agency: _____

- 2. Name and address of the owner of Transport Agency _____
- 3. Contacting Phone/Mobile No. _____
- 4. PAN Number
(Attach photocopy of document) _____
- 5. Details of EMD _____
- 6. If providing vehicles to other Govt. Deptt.
(enclose copy of the order) _____
- 7. Service Tax No.: _____

Certified that the terms and conditions are acceptable to me and I will abide by the rates offered for the period of contract.

Place:
Dated:

Signature of owner with seal

Sd/-
Administrative Officer

- **Format of Price quotation**

Particulars	Non AC			AC		
	Indigo/ Swift Dzire / Hundai i- 20	Scorpio / Bolero/ Tavera / Ertiga	Toyota Innova / Honda Mobilio	Indigo/ Swift Dzire / Hundai i- 20	Scorpio / Bolero/ Tavera / Ertiga	Toyota Innova / Honda Mobilio
(A) 4 Hrs / 40 Kms.						
(B) 8 Hrs / 80 Kms.						
(C) Outstation (RS. / Km. , Min. 200 Kms.)						
Night Halt Charge (11 Pm to 6 AM)						
Additional Charges per KM for "A"						
Additional Charges per KM for "B"						
Additional Charges per KM for "C"						

Rate should be quoted including all taxes.

Place:

Dated:

Signature of owner with seal

Sd/-

Administrative Officer