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NATIONAL BUREAU OF AGRICULTURALLY IMPORTANT MICROORGANISMS

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(Indian Council of Agricultural Research)

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F.No.: 10-1-3/2014-15/RC/NBAIM /199

Date: 07.05.2014

Sub: Rate Contract Proposal of Chemicals, Glasswares, Plasticwares and Agricultural Research Items from Manufacturers Firms for the Year 2014-15

On behalf of the Secretary, Indian Council of Agricultural Research, the Director, National Bureau of Agriculturally Important Microorganisms, Kushmaur, Distt.-Mau (U.P.) invites the sealed proposals for entering into Annual Rate Contract (2014-15) for Research Chemicals, Glassware, Plasticware and Agricultural Research Items from the original manufacturer firms in the prescribed form which can be downloaded from our Website: www.nbaim.org.in and www.mgrportal.org.in Bureau is exempted from the payment of Custom/ Excise duty, for the purpose of Annual Rate Contract of these items. The firms applying for contract must attach their latest price list, catalogue and should clearly mention the **percentage of discount** they wish to offer on their products along with a certificate that the discount offered is the maximum which is being given by the company to any organization whether Government or Private. All the manufacturer firms are requested to send their proposals alongwith their TIN /CST /RST /VAT etc. **along with DD worth Rs. 1,000/-** (Rupee: One thousand only) **as processing charges (Non-refundable) in the name of ICAR Unit-NBAIM payable at Maunath Bhanjan (UP) Branch Code (01671)**. Demand Draft payable at outside Maunath Bhanjan will not be considered. Without Processing Fee and receiving after due date, the proposals will not be considered. The Director, NBAIM, Mau reserves the right to reject any or all the proposals at his discretion without assigning any reason what so ever to any of the concerned. **The proposal must reach the Director, National Bureau of Agriculturally Important Microorganisms, Kushmaur, Mau - 275101 (UP) latest by 06.06.2014 through Speed post/ registered post/couriers.**

(Ajay Kumar Soni)
Administrative Officer

The following information is required for entering into Annual Rate Contract for the purchase/supply of Chemicals, Glassware, Plastic ware & Agricultural Research Items for 2014-15.

1. Name & full address of the applicant/ Firm (in Block letters):
2. Items/ material for which rate contract needed (a) Chemicals (b) Glass wares (c) Plastic ware (d) Agricultural Research Items:
3. Whether the firm is registered under Company Act 1956? If yes, enclose Certified copies:
4. Whether Price List is inclusive of Excise Duty:
5. Maximum discount offered on manufacturers price list:
6. Effective date of price list (validity must be up to 31-03-2015):
7. Income Tax PAN No. (in the name of firm/ company & not individual):
8. Whether product catalogue is in circulation, if so, please enclose one copy/ set:
9. State whether business /dealing with you have been currently banned/blacklisted by any Ministry/ Dept. of Central Govt. or any State Govt. If so, give details:
10. Please indicate name & full address of your Banker:
11. Name & Address of dealers (Pl. mention minimum two dealers):
12. Please indicate (a) Name of Bank (b) No. of Account (c) RTGS code (d) IFSC Code
12. Any other information vital for entering into rate contract:

Dated:

Signature of the Applicant with Seal

TERMS & CONDITIONS FOR RATE CONTRACT

1. No equipment, apparatus, Gel electrophoresis apparatus etc. are covered under the rate Contract.
2. The packing, freight, forwarding, insurance charge, if any, will not be borne by the purchaser. Similarly any loss, damage, pilferage etc. of the material on transit will be sole responsibility of the supplier. The defective supply, breakage (s) if any is to be replaced by the supplier within 7 days without freight/ transport charges.
3. The delivery supply will be made on F.O.R. basis to this Bureau.
4. Sales Tax/ VAT, Excise Duty and other Govt. levies will be paid extra as applicable under Rule.
5. The supply of material will have to be completed within mentioned period by the manufacturer firm.
6. The liquidated damage charges @ 0.5% percent per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of order. After 10 week orders shall stand cancelled.
7. No payment will be made in advance. Payment will be released within 30 days through e-net banking only after receiving goods in full in satisfactory conditions. Triplicate pre-receipted bills on a revenue stamp should be sent to the concerned Division for payment. No interest will however, be payable in case of delay payments.
8. Payment will be made according to the latest price list 2014-15 and no price revision in rate (on higher side) will be accepted during the period of rate contract.
9. The order will be placed as per requirement irrespective value of the order.
10. The firm may supply the required items as per unit price mentioned in the price list.
11. Any dispute arising between the manufacturer and the purchaser will be referred to Secretary, ICAR, Krishi Bhawan, New Delhi for which sole arbitration and decision thereof shall be final and binding upon the parties i.e. manufacturer/ supplier and purchaser.
12. Supply should be made in full against the order and no part supply will be accepted.
13. No payment will be made for unsatisfactory supply.
14. The articles should be securely packed to avoid damages etc. in transit.
15. Supply to be made from the latest batch of production with maximum life period in original packing.
16. The Director, NBAIM, Mau reserves the right to cancel the rate contract at any time without assigning reason.
17. The Rate Contract will be valid for a period of upto 31st March, 2015 from the date of award of Rate Contract.
18. A certificate is to be given by the applicant that the price list supplied is the only one in circulation.
19. Printed and bounded price list for 2014-15 duly signed & certified by the authorized signatory must be sent.
20. Discount, if any on the ruling prices may be mentioned clearly with trade discount certifying that higher discount is not being offered to any other Department.
21. In case of discrepancy between unit price & total price, the price whichever is less shall prevail.
22. In case of supply of goods made through dealer(s) , their name and mail address may be declared/ indicated.
23. The competent authority reserves the right to accept or reject any or all the proposals without assigning any reason.
24. Where ever applicable, minimum warranty should be one year.
25. Sealed Proposals duly signed may be sent to this office, by Speed post/ registered post/couriers along with the required Demand Draft and requisite documents on your firm/company letter head.
26. The prior intimation is needed for this institute in case of changing dealer in our location by firms.
27. Supply orders will be sent by this office to the manufacturer firms only.
28. You have been currently banned/ blacklisted by any Ministry/Dept. of Central Govt. autonomous body or any State Govt. If no, please give a self declaration certificate.